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OKAA December 4, 2016 Quarterly Meeting in Tulsa at Angela Brazeal's home.

[Upcoming Meetings and Events](#)

President Tim Williamson convened the meeting at 1:15 pm.

In attendance were:

Tim Williamson, Debra Baker, Leslie Rosales, Brandy Valentine, B. Carol Flack, Debra Bright, Bhavani Indu, Jeff and Shirley Nicholson, Mark Hovis, Yvonne van Eijk, Barbara Brehm, John Yang, Chinoise Jacobs, Rose Tsai, Andy and De Lang, Anna Ren, Anna Veronesi, Xiaohai Li, Shirley Mitchell and Debra Brazeal.

Tim Williamson convened the meeting.

Leslie Rosales gave the financial report, it was approved. It was noted that the OKAA made \$1,500 on our 2016 Symposium. With 27 attendees it was considered a success.

Carol Flack read the abbreviated minutes. They were approved.

Tim Williamson gave the Education Report:

1. March: OKC - Phyllis Spears will speak on the NADA protocol, Karen Wilson will assist.
2. June: Tulsa - CPR course at Angela Brazeals' home. The fee will be \$20.00/person. If there is any additional instructor fee, it was suggested by Dr. Li that the association might pay this.
3. September: OKC- to be a short meeting and Debra Baker is slated to give a presentation on Food therapy.
4. December: Tulsa -possibly Jeff Nicholson will speak on the 5 Buddhas.
5. 2017 Symposium: to be held the first weekend of October: Possible topic: Shen Disorders, Alex Tiberi, 12 hours.

Brandy Valentine gave the Communication Report. Relevant information included the following:

1. Lars posts once every 3 months.
2. Even with permission to change individual information on website, it takes time to do so. Changes should show up within three months of time they were submitted.
3. OKAA members or groups who wish to post on website should clear the information with the OKAA Board in order to post.
4. If an OKAA member doesn't want personal info posted on the OKAA website, yet wants to receive e-mailings, that member should only give information that he or she would like to have posted. For now that is our only option.

Regarding the 2017 Symposium: It was resolved that Shen Disorders would be the 2017 OKAA Symposium Topic:

Old business.

After much discussion, it was resolved to that each member could dispose two two-gallon(\$4.00 apiece to purchase) needle containers/year or 1 eleven gallon container (\$11.00 apiece to purchase).

Relevant information:

1. Needle disposal must be in biohazardous waste containers.
2. The annual needle disposal fee for OKAA is \$480. This entails a 2-4 year engreement.
3. To empty a 95 gallon drum (there are two of these: one in OKC one in Sand Springs) if before 1 years' time there will be a \$100 fee.
4. To dispose of a third 2 gallon container within one year there will be a \$20.00 fee. (The first two two-gallon containers are free to dispose of.)
5. To dispose of the second 11 gallon container within one year there will be a \$40.00 fee. (The first 11 gallon container is free to dispose of.)



 chinese acupuncture chart

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New business:

1. OKAA Quarterly newsletter: will start in 2017. The articles are primarily educational in nature. The newsletter is in electronic format which can be printed if desired.
2. Any articles or ideas for articles can be emailed to Tim Williamson.
3. At this time it hasn't been determined if the newsletter will be released the month before or the month after our quarterly meeting.

1. OKAA Window Decals are now ready. The decals read "OKAA: Proud member." Tim Williamson will email decals to everyone. At 11 cents per decal, Dr. Yang suggested that this money should come out of the treasury. An ideas for articles or articles can be email

1. OKAA Checks are now double signature (requiring treasurer and president signature) and this is being implemented. It was not implemented previously because there were too many checks to deal with. This is a form of internal OKAA security not banking security.

1. Tim Williamson announced that the OKAA online documents now include:
2. OKAA Bylaws -5 pages. (Noted that we have a history of not following these.)
3. OKAA Policy and procedure manual.
4. All committees are in the Dropbox account.

1. Tim Williamson announced that the OKAA Home Address is now:

302 N. McKinley Sand Springs, OK 74063 now OKAA home.

Paper and digital copy of bylaws, attendance records, and tax records, and minutes are kept in the office, and travel with Tim to meetings.

1. Tim announced that the OKAA is now reaching out to all acupuncturists in Oklahoma and inviting them to join the organization. We are seeking volunteers to reach out to Oklahoma City acupuncturists.

Tim will start outreach in Tulsa and eastern OK.

1. Membership Dues and Symposium Fees can now be paid via credit card at OKAA meetings and online. Payers will receive an automated receipt, and an automated treasury record will also be generated.
2. The payment system keeps records of communications and generates a receipt for 2017.
3. To pay online, send Treasurer, Leslie Rosales, an email or call her.
4. Past members in good standing within past year will automatically be sent a complimentary invoice if they have not attended an OKAA meeting.
5. Membership payments are accepted generally from Sept to Dec 31 for the upcoming year.

1. Shirley Nicholson expressed her preferences for the OKAA quarterly meeting minutes:
2. Old business should not be mentioned unless it is voted on.
3. Nothing should be listed in minutes except votes. If anyone wants to know what happened they should attend the meetings.

The meeting was adjourned at 3:30 pm.